



**Request for Quotation (RFQ)/ Invitation to Quote (ITQ)**

**REQUEST FOR QUOTATION  
World Bank (WB) Shopping**

Date: October 22, 2024  
Solicitation No.: RFQ-FMA6-97  
PR No.: FMA6-2024-63

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Procurement Unit, 2nd Floor, BFAR Regional Office III, Maimpis, City of San Fernando, Pampanga or email at bfar3bacgitnangluzon@gmail.com on or before Wednesday, 30 October 2024 at 10:00AM. For clarification you may contact us at telephone no. (045) 455-0878.

PhilGEPS Posted  
Date: \_\_\_\_\_

Very truly yours,  
**RALPHRANDT T. ATABAY**  
BAC Chairperson

**Terms and Conditions:**

1. Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required;
2. Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form;
3. Quotations may be submitted through any of the following:
  - A. Through sealed envelope (hand-carry)
  - B. Through email: bfar3bacgitnangluzon@gmail.com

With the following details:

<b>TO: BFAR 3 BIDS AND AWARDS COMMITTEE (FISHCORE)</b> Project Name & Solicitation Number Company Name and Deadline of Bid
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4. Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis

5. Price Quotation(s) submitted shall be valid for a period of **THIRTY (30)** calendar days reckoned from the deadline for submission of quotations;
6. Terms of Delivery: November 4-8, 2024 (5days) upon acceptance of Notice to Proceed
7. Place of Delivery: Pampanga
8. Terms of Payment: at least thirty (30) days after completion of the contract
9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.
10. In case of discrepancy between unit cost and total cost, unit cost shall prevail;
11. Quoted prices must be inclusive of taxes, and other charges or fees;
12. Mandatory Requirements:
  - a) Business/Mayor's Permit
  - b) BIR Certificate of Registration
  - c) PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
  - d) Notarized Affidavit of Undertaking or any similar documents (for EPC's above P50,000)
  - e) Income/Business Tax Return (for EPC's above P500,000)
13. Failure to attach mandatory requirements shall result to automatic disqualification of proposal
14. In case of tied bids meeting minimum specifications, a toss coin at BFAR 3 Procurement Unit shall determine the winning supplier;
15. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
16. Payments will be made through direct credits to the bank accounts of the payee.

	Registered Name of Company:	_____
	Name of Authorized Representative:	_____
Authorized Canvasser	Tax Identification No.:	_____
	Philgeps Registration Number:	_____
	Company Address:	_____
	Contact No.:	_____
	Email Address:	_____
	Bank details (Account Number, Name & Branch):	_____




ANNEX A

Item/ Lot	Qty	Unit	Purchaser's Specifications	Estimated Project Cost	Bidder's Specifications <i>(Specify Brand and model for Goods and IT Unit Cost)</i>	Unit Cost	Total Cost
	40	pax	<b>Meals and Accommodation (5days)</b>	<b>600,000.00</b>			
			Date November 4-8, 2024				
			Venue: Pampanga				
			<b>Inclusions:</b>				
			<u>Meals:</u>				
			3 meals(buffet) and 2 snacks(served) per day				
			flowing coffee and juice/water				
			<u>Accommodation:</u>				
			single beds				
			solo to triple sharing rooms				
			with toiletries and towels				
			with internet access				
			<u>Function hall/venue:</u>				
			with use of function halla (8hrs/day)				
			with use of 3 microphones, 1 projector				
			table and chairs set-up				
			internet connection				
			air conditioned room				
			with use of sound system				
			complimentary speakers				

**OFFICE:** RPIU-FISHCRRM  
**PURPOSE:** For official use during the conduct of Technical Meeting on Fisheries Stock Assessment for the FishCoRe Project in FMA 6 on November 4-8, 2024 at Clark Pampanga

**IMPORTANT:** The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order/Job Order.

  
**GERALDINE M. SAYCO**  
 Head, BAC Secretariat

Name and signature of authorized representative: \_\_\_\_\_  
 Date accomplished: \_\_\_\_\_  
 Registered Name of Company: \_\_\_\_\_