



Request for Quotation (RFQ)/ Invitation to Quote (ITQ)

REQUEST FOR QUOTATION
World Bank (WB) Shopping

Date: October 15, 2024
Solicitation No.: RFQ-FMA6-84
PR No.: FMA6-2024-42

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Procurement Unit, 2nd Floor, BFAR Regional Office III, Maimpis, City of San Fernando, Pampanga or email at bfar3bacgitnangluzon@gmail.com on or before Monday, October 28, 2024 at 10:00AM. For clarification you may contact us at telephone no. (045) 455-0878.

Very truly yours,

RALPHRANDT T. ATABAY
 BAC Chairperson

PhilGEPS Posted
 Date: _____

Terms and Conditions:

- Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required;
- Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form;
- Quotations may be submitted through any of the following:
 - Through sealed envelope (hand-carry)
 - Through email: bfar3bacgitnangluzon@gmail.com

With the following details:

TO: BFAR 3 BIDS AND AWARDS COMMITTEE (FISHCORE) Project Name & Solicitation Number Company Name and Deadline of Bid
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4. Award shall be made on per: *Item Basis* *Total Quoted Price* *Lot Basis*

5. Price Quotation(s) submitted shall be valid for a period of **THIRTY (30)** calendar days reckoned from the deadline for submission of quotations;

6. Terms of Delivery: 30 days upon acceptance of Notice to Proceed

7. Place of Delivery: BFAR 3 Regional Office, San Fernando, Pampanga

8. Terms of Payment: at least thirty (30) days upon completion of the contract

9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.

10. In case of discrepancy between unit cost and total cost, unit cost shall prevail;

11. Quoted prices must be inclusive of taxes, and other charges or fees;

12. Mandatory Requirements:

- Business/Mayor's Permit
- BIR Certificate of Registration
- PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
- Notarized Affidavit of Undertaking or any similar documents (for EPC's above P50,000)
- Income/Business Tax Return (for EPC's above P500,000)

13. Failure to attach mandatory requirements shall result to automatic disqualification of proposal

14. In case of tied bids meeting minimum specifications, a toss coin at BFAR 3 Procurement Unit shall determine the winning supplier;

15. Item/s delivered must have warranties for unit replacements, parts, labor or other services;

16. Payments will be made through direct credits to the bank accounts of the payee.

Registered Name of Company:	_____
Name of Authorized Representative:	_____
Tax Identification No.:	_____
Philgeps Registration Number:	_____
Company Address:	_____
Contact No.:	_____
Email Address:	_____
Bank details (Account Number, Name & Branch):	_____

Authorized Canvasser


ANNEX A

Item/ Lot	Qty	Unit	Purchaser's Specifications	Estimated Project Cost	Bidder's Specifications <i>(Specify Brand and model for Goods and IT Unit Cost)</i>	Unit Cost	Total Cost
	6	Units	Office Table	198,000.00			
			Technical Specs:				
			4-Seater Workstation				
			With Divider, Steel Legs				
			With Built- in Drawers				
			Preferably Cabinets with Lock				
			Dimensions 240(W) x 120 (D) x 75 (H) cm				
	24	Units	Office Chair	120,000.00			
			Technical Specs:				
			Fabric Seat Material				
			Mesh Backrest Material				
			With Comfortable Armrests				
			Adjustable Seat Height				
			360-swivel function				
			Starbase				
			Dimensions 56(W) x 53 (D) x 90 (H) cm				
	4	Units	Filing cabinet	68,000.00			
			Technical Specs:				
			4 Drawer Lateral Filing Cabinet				
			Anti-tilt Lock Mechanism				
			Central Locking System				
			Fully powder coated				
			Compatible with A4, FC, letter and legal size				
			Dimensions 90(W) x 106 (H) x 45 (D) cm				
			TOTAL	386,000.00			

OFFICE: SUPRIM RPIU

PURPOSE: For the Implementation of FishCoRe Project

IMPORTANT: The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order/Job Order.


GERALDINE M. SAYCO
Head, BAC Secretariat

Name and signature of authorized representative: _____
Date accomplished: _____
Registered Name of Company: _____