



**Request for Quotation (RFQ)/ Invitation to Quote (ITQ)**

**REQUEST FOR QUOTATION  
 World Bank (WB) Shopping**

**Date:** 15-Oct-24  
**Solicitation No.:** RFQ -FMA6-82  
**PR No.:** FMA6-2024-48

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Procurement Unit, 2nd Floor, BFAR Regional Office III, Maimpis, City of San Fernando, Pampanga or email at bfar3bacgitnangluzon@gmail.com on or before Wednesday, October 23, 2024 **at 10:00am**. For clarifications you may contact us at telephone no. (045) 455-0878.

Very truly yours,

**RALPHRANDT T. ATABAY**  
 BAC Chairperson

**PhilGEPS Posted**

Date: \_\_\_\_\_

**Terms and Conditions:**

1. Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required;
2. Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form;
3. Quotations may be submitted through any of the following:
  - A. Through sealed envelope (hand-carry)
  - B. Through email: bfar3bacgitnangluzon@gmail.com

With the following details:

<b>TO: BFAR 3 BIDS AND AWARDS COMMITTEE (FISHCORE)</b> Project Name & Solicitation Number Company Name and Deadline of Bid
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4. Award shall be made on per:  *Item Basis*  *Total Quoted Price*  *Lot Basis*

5. Price Quotation(s) submitted shall be valid for a period of **THIRTY (30)** calendar days reckoned from the deadline for submission of quotations;

6. Terms of Delivery: October 28-30, 2024 upon acceptance of Notice to Proceed

7. Place of Delivery: Clark, Pampanga

8. Terms of Payment: at least 30days upon completion of contract

9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.

10. In case of discrepancy between unit cost and total cost, unit cost shall prevail;

11. Quoted prices must be inclusive of taxes, and other charges or fees;

12. Mandatory Requirements:

- a) Business/Mayor's Permit
- b) BIR Certificate of Registration
- c) PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
- d) Notarized Affidavit of Undertaking or any similar documents (for EPC's above P50,000)
- e) Income/Business Tax Return (for EPC's above P500,000)

13. Failure to attach mandatory requirements shall result to **automatic disqualification of proposal**

14. In case of tied bids meeting minimum specifications, a toss coin at BFAR 3 Procurement Unit shall determine the winning supplier;

15. Item/s delivered must have warranties for unit replacements, parts, labor or other services;

16. Payments will be made through direct credits to the bank accounts of the payee.

<b>Authorized Convasser</b>	<b>Registered Name of Company:</b>	_____
	<b>Name of Authorized Representative:</b>	_____
	<b>Tax Identification No.:</b>	_____
	<b>Philgeps Registration Number:</b>	_____
	<b>Company Address:</b>	_____
	<b>Contact No.:</b>	_____
	<b>Email Address:</b>	_____
	<b>Bank details (Account Number, Name &amp; Branch):</b>	_____



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES R3**  
**FISHERIES COASTAL RESILIENCY (FishCoRe) Project**  
**FISHERIES MANAGEMENT AREA 6**



**ANNEX A**

Item/ Lot	Qty	Unit	Purchaser's Specifications	Estimated Project Cost	Bidder's Specifications <i>(Specify Brand and model for Goods and IT Unit Cost)</i>	Unit Cost	Total Cost
	65	pax	<b>Meals and accomodation</b>				
			Date: October 28-30, 2024				
			Venue: Clark, Pampanga				
			<b>(Full board meals (3meals,2 snacks)</b>				
			Morning to evening Meals (breakfast,lunch and dinner				
			Meals Inclusions:				
			Rice Buffet				
			At least 2 viands (pork/beef/seafood)				
			Veggie Viand				
			Salad				
			soup				
			Drink				
			Dessert				
			Snack: delightful snack serve plated				
			Cold drink either juice or soda				
			flowing hot coffee with some tea option				
			<b>Accomodation</b>				
			2-4pax room (dual, triple to quadruple sharing				
			<i>Other inclusions:</i>				
			Provision of tarpaulin				
			function hall/s				
			Projectors				
			Internet connections				
			At least three microphones				
			Sound system with attending technician				
			Venue setups with ample electrical outlet				
			Note: Terms of payment is atleast (30days) after completion of the contract				

			<b>TOTAL</b>	<b>585,000.00</b>			

**OFFICE:** BFAR3  
**PURPOSE:** for the official use in the conduct of Fishcore MARLIN Implementation of the RPIU6 training on the package of technologies (POTs) of NFRDI on October 28-30, 2024 at Clark, Pampanga

**IMPORTANT:** The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order/Job Order.



**GERALDINE M. SAYCO**  
 Head, BAC Secretariat

**Name and signature of authorized representative:** \_\_\_\_\_  
**Date accomplished:** \_\_\_\_\_  
**Registered Name of Company:** \_\_\_\_\_