



**Request for Quotation (RFQ)/ Invitation to Quote (ITQ)**

**REQUEST FOR QUOTATION  
 World Bank (WB) Shopping**

**Date:** October 15, 2024  
**Solicitation No.:** RFQ -FMA6-80  
**PR No.:** FMA6-2024-44

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Procurement Unit, 2nd Floor, BFAR Regional Office III, Maimpis, City of San Fernando, Pampanga or email at bfar3bacgitnangluzon@gmail.com on or before Wednesday, October 23, 2024 at 10:00AM. For clarification you may contact us at telephone no. (045) 455-0878.

Very truly yours,

**RALPHRANDT T. ATABAY**  
 BAC Chairperson

**PhilGEPS Posted**

Date: \_\_\_\_\_

**Terms and Conditions:**

- Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required;
  - Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form;
  - Quotations may be submitted through any of the following:
    - Through sealed envelope (hand-carry)
    - Through email: bfar3bacgitnangluzon@gmail.com
- With the following details:

<b>TO: BFAR 3 BIDS AND AWARDS COMMITTEE (FISHCORE)</b> Project Name & Solicitation Number Company Name and Deadline of Bid
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4. Award shall be made on per:  *Item Basis*  *Total Quoted Price* /  *Lot Basis*

5. Price Quotation(s) submitted shall be valid for a period of **THIRTY (30)** calendar days reckoned from the deadline for submission of quotations;

6. Terms of Delivery: November-December 2024

7. Place of Delivery: San Fernando, Pampanga

8. Terms of Payment: at least thirty (30) days upon completion of the contract

9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.

10. In case of discrepancy between unit cost and total cost, unit cost shall prevail;

11. Quoted prices must be inclusive of taxes, and other charges or fees;

12. Mandatory Requirements:

- Business/Mayor's Permit
- BIR Certificate of Registration
- PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
- Notarized Affidavit of Undertaking or any similar documents (for EPC's above P50,000)
- Income/Business Tax Return (for EPC's above P500,000)

13. Failure to attach mandatory requirements shall result to automatic disqualification of proposal

14. In case of tied bids meeting minimum specifications, a toss coin at BFAR 3 Procurement Unit shall determine the winning supplier;

15. Item/s delivered must have warranties for unit replacements, parts, labor or other services;

16. Payments will be made through direct credits to the bank accounts of the payee.

	<b>Registered Name of Company:</b>	_____
	<b>Name of Authorized Representative:</b>	_____
<b>Authorized Canvasser</b>	<b>Tax Identification No.:</b>	_____
	<b>Philgeps Registration Number:</b>	_____
	<b>Company Address:</b>	_____
	<b>Contact No.:</b>	_____
	<b>Email Address:</b>	_____
	<b>Bank details (Account Number, Name &amp; Branch):</b>	_____



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES R3**  
FISHERIES COASTAL RESILIENCY (FishCoRe) Project  
**FISHERIES MANAGEMENT AREA 6**




**ANNEX A**

<b>Item/ Lot</b>	<b>Qty</b>	<b>Unit</b>	<b>Purchaser's Specifications</b>	<b>Estimated Project Cost</b>	<b>Bidder's Specifications <i>(Specify Brand and model for Goods and IT Unit Cost)</i></b>	<b>Unit Cost</b>	<b>Total Cost</b>
	<b>1</b>	<b>Unit</b>	<b>Office Lease</b>	<b>100,000.00</b>			
			Duration: November 2024- December 2024 (2months)				
			Address: City of San Fernando, Pampanga				
			<b>Technical Specifications:</b>				
			Floor Area: 40-60 sqm				
			<b>Location:</b>				
			Preferably along major-thoroughfares and near vicinity of BFAR RO 3(DMGC, Maimpis, CSFP)				
			<b>Inclusive of the following:</b>				
			Common Area Management Charge				
			Common Parking Area				
			<b>Exclusive of the Following:</b>				
			Utilities (Water and Electricity)				
			<b>Note:</b>				
			Subject to renewal of contract every year with the 6-year project duration				
			Advance payment is allowed not to exceed fifty percent (50%) of the contract amount				
			<b>TOTAL</b>				

**OFFICE:** SUPRIM RPIU  
**PURPOSE:** For the Implementation of FishCoRe Project

**IMPORTANT:** The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order/Job Order.

  
**GERALDINE M. SAYCO**  
Head, BAC Secretariat

**Name and signature of authorized representative:** \_\_\_\_\_  
**Date accomplished:** \_\_\_\_\_  
**Registered Name of Company:** \_\_\_\_\_