



Request for Quotation (RFQ)/ Invitation to Quote (ITQ)

**REQUEST FOR QUOTATION
World Bank (WB) Shopping**

Date: 17-Sep-24
Solicitation No.: RFQ -FMA6-69
PR No.: FMA6-2024-26

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services in **Annex A**. Also, furnish us with descriptive brochures, catalogs, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Procurement Unit, 2nd Floor, BFAR Regional Office III, Maimpis, City of San Fernando, Pampanga or email at bfar3bacgitnangluzon@gmail.com on or before **Wednesday, September 25, 2024 at 10:00AM**. For clarifications you may contact us at telephone no. (045) 455-0878.

PhilGEPS Posted
Date: _____

Very truly yours,
RALPHRANDT T. ATABAY
BAC Chairperson

Terms and Conditions:

1. Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required;
2. Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form;
3. Quotations may be submitted through any of the following:
 - A. Through sealed envelope (hand-carry)
 - B. Through email: bfar3bacgitnangluzon@gmail.com

With the following details:

TO: BFAR 3 BIDS AND AWARDS COMMITTEE (FISHCORE) Project Name & Solicitation Number Company Name and Deadline of Bid
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4. Award shall be made on per: Item Basis Total Quoted Price Lot Basis

5. Price Quotation(s) submitted shall be valid for a period of **THIRTY (30)** calendar days reckoned from the deadline for submission of quotations;

6. Terms of Delivery: October 1-2, 2024 upon acceptance of Notice to Proceed

7. Place of Delivery: Pampanga

8. Terms of Payment: at least thirty (30) days after completion of the contract

9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.

10. In case of discrepancy between unit cost and total cost, unit cost shall prevail;

11. Quoted prices must be inclusive of taxes, and other charges or fees;

12. Mandatory Requirements:

- a) Business/Mayor's Permit
- b) BIR Certificate of Registration
- c) PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
- d) Notarized Affidavit of Undertaking or any similar documents (for EPC's above P50,000)
- e) Income/Business Tax Return (for EPC's above P500,000)

13. Failure to attach mandatory requirements shall result to **automatic disqualification of proposal**

14. In case of tied bids meeting minimum specifications, a toss coin at BFAR 3 Procurement Unit shall determine the winning supplier;

15. Item/s delivered must have warranties for unit replacements, parts, labor or other services;

16. Payments will be made through direct credits to the bank accounts of the payee.

	Registered Name of Company:	_____
	Name of Authorized Representative:	_____
Authorized Canvasser	Tax Identification No.:	_____
	Philgeps Registration Number:	_____
	Company Address:	_____
	Contact No.:	_____
	Email Address:	_____
	Bank details (Account Number, Name & Branch):	_____




ANNEX A

Item/ Lot	Qty	Unit	Purchaser's Specifications	Estimated Project Cost	Bidder's Specifications (Specify Brand and model for Goods and IT Unit Cost)	Unit Cost	Total Cost
	50	pax	Meals and Accommodation	250,000.00			
			Date October 1-2, 2024 (2 days)				
			Venue: Pampanga				
			Inclusions:				
			-3 meals (buffet) and 2 snacks (served) per day				
			-flowing coffee and juice/water				
			Accommodation:				
			-single beds				
			-solo to triple sharing rooms				
			-with toiletries and towels				
			-with internet access				
			Venue:				
			-with use of function hall (8hrs/day)				
			-with use of 3 microphones, 1 projector				
			-table and chairs set-up				
			-internet connection				
			-air conditioned room				
			-with use of sound system				
			TOTAL				

OFFICE: FCU-FishCRRM
PURPOSE: For official use during the conduct of Orientation of Enumerators regarding data gathering for Aquafarm Profiling deliverables of the FishCoRe Project under FCU Sub-component 1.2 on October 1-2, 2024

IMPORTANT: The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order/Job Order.


GERALDINE M. SAYCO
 Head, BAC Secretariat

Name and signature of authorized representative: _____
 Date accomplished: _____
 Registered Name of Company: _____