



**Request for Quotation (RFQ)/ Invitation to Quote (ITQ)**

**REQUEST FOR QUOTATION  
World Bank (WB) Shopping**

**Date:** 5-Aug-24  
**Solicitation No.:** RFQ-FMA6-60  
**PR No.:** FMA6-2024-10

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Procurement Unit, 2nd Floor, BFAR Regional Office III, Maimpis, City of San Fernando, Pampanga or email at bfar3bacgitnangluzon@gmail.com on or before Tuesday, August 13, 2024 at 2:00PM. For clarifications, you may contact us at telephone no. (045) 455-0878.

Very truly yours,

**RALPHRANDT T. ATABAY**  
BAC Chairperson

**PhilGEPS Posted**

Date: \_\_\_\_\_

**Terms and Conditions:**

- Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required;
- Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form;
- Quotations may be submitted through any of the following:
  - Through sealed envelope (hand-carry)
  - Through email: bfar3bacgitnangluzon@gmail.com

With the following details:

**TO: BFAR 3 BIDS AND AWARDS COMMITTEE (FISHCORE)**  
Project Name & Solicitation Number  
Company Name and Deadline of Bid

4. Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis

5. Price Quotation(s) submitted shall be valid for a period of **THIRTY (30)** calendar days reckoned from the deadline for submission of quotations;

6. Terms of Delivery: Thirty (30) calendar days upon acceptance of Notice to Proceed

7. Place of Delivery: BFAR Regional Office 3, Sacop CSFP

8. Terms of Payment: at least Thirty (30) days upon completion of the contract

9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.

10. In case of discrepancy between unit cost and total cost, unit cost shall prevail;

11. Quoted prices must be inclusive of taxes, and other charges or fees;

12. Mandatory Requirements:

- Business/Mayor's Permit
- BIR Certificate of Registration
- PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
- Notarized Affidavit of Undertaking (for EPC's above P50,000)
- Income/Business Tax Return (for EPC's above P500,000)

13. Failure to attach mandatory requirements shall result to automatic disqualification of proposal

14. In case of tied bids meeting minimum specifications, a toss coin at BFAR 3 Procurement Unit shall determine the winning supplier;

15. Item/s delivered must have warranties for unit replacements, parts, labor or other services;

16. Payments will be made through direct credits to the bank accounts of the payee.

**Registered Name of Company:** \_\_\_\_\_

**Name of Authorized Representative:** \_\_\_\_\_

**Authorized Canvasser**

**Tax Identification No.:** \_\_\_\_\_

**Philgeps Registration Number:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Bank details (Account Number, Name & Branch):** \_\_\_\_\_




**ANNEX A**

Item/ Lot	Qty	Unit	Purchaser's Specifications	Estimated Project Cost	Bidder's Specifications <i>(Specify Brand and model for Goods and IT Unit Cost)</i>	Unit Cost	Total Cost
	120	pcs	<b>Polo Shirt with logo (embroidered)</b>	<b>72,000.00</b>			
			Specification:				
			Standard Polo Shirt (Known Brand)				
			<b>Note:</b>				
			Winning Bidder must provide sample prior to mass production.				
			See attached picture for specification, design and quantity per size				
			<b>TOTAL</b>				

**OFFICE:** FISHCRRM - RPIU

**PURPOSE:** For the conduct of FishCORE Project FMA 6 in support to FMA bodies under the implementation of FishCRRM Component

**IMPORTANT:** The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order/Job Order.

  
**GERALDINE M. SAYCO**  
 Head, BAC Secretariat

**Name and signature of authorized representative:** \_\_\_\_\_  
**Date accomplished:** \_\_\_\_\_  
**Registered Name of Company:** \_\_\_\_\_



**Polo Shirt Specifications:**

Color: Aqua

Product Type : Polo Shirt

Neck : Polo

Sleeve : Short sleeves

Extra details : Embroidery

Fit : Regular Fit, Unisex (Standard Sizes)

Material: Cotton

SIZES	NO. OF PCS.
XS	10
SMALL	20
MEDIUM	25
LARGE	30
XL	15
2XL	10
3XL	10