



**Request for Quotation (RFQ)/ Invitation to Quote (ITQ)**

**RQUEST FOR QUOTATION  
World Bank (WB) Shopping**

Date: 04-Jun-24  
Solicitation No.: RFQ-FMA6-38  
PR No.: 2024-06-767/768

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Procurement Unit, 2nd Floor, BFAR Regional Office III, Maimpis, City of San Fernando, Pampanga or email at bfar3bacitnangluzon@gmail.com on or before (Monday), June 17, 2024 at 9:00AM. For clarifications, you may contact us at telephone no. (045) 455-0878.

PhilGEPS Posted  
Date: \_\_\_\_\_

Very truly yours,

**RALPHRANDT T. ATABAY**  
BAC Chairperson

**Terms and Conditions:**

- Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required;
- Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form;
- Quotations may be submitted through any of the following:
  - Through sealed envelope (hand-carry)
  - Through email: bfar3bacitnangluzon@gmail.com

With the following details:

TO: BFAR 3 BIDS AND AWARDS COMMITTEE (FISHCORE) Project Name & Solicitation Number Company Name and Deadline of Bid
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4. Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis

5. Price Quotation(s) submitted shall be valid for a period of **THIRTY (30)** calendar days reckoned from the deadline for submission of quotations;

6. Terms of Delivery: 45 Calendar Days upon acceptance of Notice to Proceed

7. Place of Delivery: BFAR Regional Office 3

8. Terms of Payment: at least Thirty (30) days upon completion of the contract

9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.

10. In case of discrepancy between unit cost and total cost, unit cost shall prevail;

11. Quoted prices must be inclusive of taxes, and other charges or fees;

12. Mandatory Requirements:

- Business/Mayor's Permit
- BIR Certificate of Registration
- PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
- Notarized Affidavit of Undertaking (for EPC's above P50,000)
- Income/Business Tax Return (for EPC's above P500,000)

13. Failure to attach mandatory requirements shall result to automatic disqualification of proposal

14. In case of tied bids meeting minimum specifications, a toss coin at BFAR 3 Procurement Unit shall determine the winning supplier;

15. Item/s delivered must have warranties for unit replacements, parts, labor or other services;

16. Payments will be made through direct credits to the bank accounts of the payee.

Authorized Canvasser

Registered Name of Company: \_\_\_\_\_  
 Name of Authorized Representative: \_\_\_\_\_  
 Tax Identification No.: \_\_\_\_\_  
 Philgeps Registration Number: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Bank details (Account Number, Name & Branch): \_\_\_\_\_

