



Republic of the Philippines
 Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES R3
FISHERIES COASTAL RESILIENCY (FishCoRe) Project
FISHERIES MANAGEMENT AREA 6
 bfar3bacgitnangluzon@gmail.com
 (045) 455-0878



Request for Quotation (RFQ)/ Invitation to Quote (ITQ)

**REQUEST FOR QUOTATION
 World Bank (WB) Shopping**

Date: 03-May-24
Solicitation No.: RFQ-FMA6-26
PR No.: 2024-05-558

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Procurement Unit, 2nd Floor, BFAR Regional Office III, Maimpis, City of San Fernando, Pampanga or email at bfar3bacgitnangluzon@gmail.com on or before Monday, May 13, 2024 **at 2:00PM**. For clarifications, you may contact us at telephone no. (045) 455-0878.

Very truly yours,

RALPHRANDT T. ATABAY
 BAC Chairperson

PhilGEPS Posted

Date: _____

Terms and Conditions:

- Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required;
- Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form;
- Quotations may be submitted through any of the following:
 - Through sealed envelope (hand-carry)
 - Through email: bfar3bacgitnangluzon@gmail.com

With the following details:

TO: BFAR 3 BIDS AND AWARDS COMMITTEE (FISHCORE)
 Project Name & Solicitation Number
 Company Name and Deadline of Bid

4. Award shall be made on per: Item Basis Total Quoted Price Lot Basis

- Price Quotation(s) submitted shall be valid for a period of **THIRTY (30)** calendar days reckoned from the deadline for submission of quotations;
- Terms of Delivery: 2cd based on scheduled event upon acceptance of Notice to Proceed
- Place of Delivery: City of San Fernando Pampanga
- Terms of Payment: at least Thirty (30) days upon completion of the contract
- Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail;
- Quoted prices must be inclusive of taxes, and other charges or fees;
- Mandatory Requirements:
 - Business/Mayor's Permit
 - BIR Certificate of Registration
 - PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
 - Notarized Affidavit of Undertaking (for EPC's above P50,000)
 - Income/Business Tax Return (for EPC's above P500,000)
- Failure to attach mandatory requirements shall result to automatic disqualification of proposal
- In case of tied bids meeting minimum specifications, a toss coin at BFAR 3 Procurement Unit shall determine the winning supplier;
- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- Payments will be made through direct credits to the bank accounts of the payee.

_____ **Registered Name of Company:** _____
Name of Authorized Representative: _____
Authorized Canvasser **Tax Identification No.:** _____
Philgeps Registration Number: _____
Company Address: _____
Contact No.: _____
Email Address: _____
Bank details (Account Number, Name & Branch): _____




ANNEX A

Item/ Lot	Qty	Unit	Purchaser's Specifications	Estimated Project Cost	Bidder's Specifications <i>(Specify Brand and model for Goods and IT Unit Cost)</i>	Unit Cost	Total Cost
	85	pax	MEALS, ACCOMMODATION AND VENUE	381,055.00			
			Event Date: May 28-29, 2024				
			Fully airconditioned event hall				
			Can accommodate 85 pax				
			Inclusions:				
			Wi-Fi internet connections				
			Use of LCD projector and white screen				
			Podium				
			Sound system and microphone with full time audio tech support				
			Registration and Secretariat Table				
			Round Table with chairs				
			Conference set up for 85 pax				
			Free-flowing coffee				
			With at least 50 vehicle parking capacity				
			With clean restroom in the event area for male and female				
			Air-conditioning units must be turned on one (1) hour the start of the event time				
			Area space for 10 booths				
			Meals				
			Buffet area				
			Readily available waiter and waitress				
			Water dispenser hot and cold				
			Day 1:				
			Plated AM snacks				
			Sandwich/ Noodles/ Soup/ Pasta				
			Ice tea or Soda				
			Lunch Buffet				
			Soup, Chicken, Pork, Seafoods/Fish, Dessert, Drinks, Rice				
			Plated PM snacks				
			Sandwich/ Noodles/ Soup/ Pasta				
			Ice tea or Soda				
			Dinner Buffet				
			Soup, Chicken, Pork, Seafoods/Fish, Dessert, Drinks, Rice				
			Day 2				
			Breakfast Buffet				
			Soup, Chicken, Pork, Seafoods/Fish, Dessert, Drinks, Rice				
			Plated AM snacks				
			Sandwich/ Noodles/ Soup/ Pasta				
			Ice tea or Soda				
			Lunch Buffet				
			Soup, Chicken, Pork, Seafoods/Fish, Dessert, Drinks, Rice				
			Plated PM snacks				
			Sandwich/ Noodles/ Soup/ Pasta				

			Ice tea or Soda				
			Room Accommodation				
			Room Accommodation for 85 pax				
			2-4 pax room capacity				
			Fully-airconditioned				
			Including hygiene kit				
			Available room service				

OFFICE: FPHMS (MARLIN COMPONENT)
PURPOSE: For official use in the conduct of FishCore Investment Fora

IMPORTANT: The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order/Job Order.


GERALDINE M. SAYCO
 Head, BAC Secretariat

Name and signature of authorized representative: _____
Date accomplished: _____
Registered Name of Company: _____