



**Request for Quotation (RFQ)/ Invitation to Quote (ITQ)**

**REQUEST FOR QUOTATION  
World Bank (WB) Shopping**

Date: 18-Apr-24  
Solicitation No.: RFQ-FMA6-21  
PR No.: 2024-04-485

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Procurement Unit, 2nd Floor, BFAR Regional Office III, Maimpis, City of San Fernando, Pampanga or email at bfar3bacgitnangluzon@gmail.com on or before Friday, April 26, 2024 **at 9:00AM**. For clarifications, you may contact us at telephone no. (045) 455-0878.

Very truly yours,

**RALPHRANDT T. ATABAY**  
Head, BAC Secretariat

**PhilGEPS Posted**

Date: \_\_\_\_\_

**Terms and Conditions:**

- Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required;
- Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form;
- Quotations may be submitted through any of the following:
  - Through sealed envelope (hand-carry)
  - Through email: bfar3bacgitnangluzon@gmail.com

With the following details:

**TO: BFAR 3 BIDS AND AWARDS COMMITTEE (FISHCORE)**

Project Name & Solicitation Number  
Company Name and Deadline of Bid

4. Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis

5. Price Quotation(s) submitted shall be valid for a period of **THIRTY (30)** calendar days reckoned from the deadline for submission of quotations;

6. Terms of Delivery: May 2, 2024

7. Place of Delivery: Vigan City, Ilocos Sur

8. Terms of Payment: at least Thirty (30) days upon completion of the contract

9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.

10. In case of discrepancy between unit cost and total cost, unit cost shall prevail;

11. Quoted prices must be inclusive of taxes, and other charges or fees;

12. Mandatory Requirements:

- Business/Mayor's Permit
- BIR Certificate of Registration
- PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
- Notarized Affidavit of Undertaking (for EPC's above P50,000)
- Income/Business Tax Return (for EPC's above P500,000)

13. Failure to attach mandatory requirements shall result to automatic disqualification of proposal

14. In case of tied bids meeting minimum specifications, a toss coin at BFAR 3 Procurement Unit shall determine the winning supplier;

15. Item/s delivered must have warranties for unit replacements, parts, labor or other services;

16. Payments will be made through direct credits to the bank accounts of the payee.

**Registered Name of Company:** \_\_\_\_\_

**Name of Authorized Representative:** \_\_\_\_\_

**Authorized Canvasser**

**Tax Identification No.:** \_\_\_\_\_

**Philgeps Registration Number:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Bank details (Account Number, Name & Branch):** \_\_\_\_\_




**ANNEX A**

Item/ Lot	Qty	Unit	Purchaser's Specifications	Estimated Project Cost	Bidder's Specifications <i>(Specify Brand and model for Goods and IT Unit Cost)</i>	Unit Cost	Total Cost
	230	pax	<b>Meals and Snacks</b>	<b>138,000.00</b>			
			-Provision of one (1) mean (lunch) and AM/PM snacks(check proposed menu) with flowing choices of coffee, tea or chocolate drink and drinking water with cups				
			-May 2, 2024, Vigan Provincial Farmers Livelihood Development Center, Vigan City, Ilocos Sur				
			-With venue, tables and chairs arrangements, adequate serving crew				
			-Services inclusive of tax				
			<b>Snack:</b>				
			Delightful snack, serve plated				
			Cold drink, either juice or tea				
			<b>Meals:</b>				
			pork and chicken or beef				
			seafood and vegetables				
			rice				
			managed buffet				

**OFFICE:** FISHCORE

**PURPOSE:** For official use in the conduct of FishCore Roadshow for FMA 6 Region 1

**IMPORTANT:** The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order/Job Order.

  
**GERALDINE M. SAYCO**  
 Head, BAC Secretariat

**Name and signature of authorized representative:** \_\_\_\_\_  
**Date accomplished:** \_\_\_\_\_  
**Registered Name of Company:** \_\_\_\_\_