



Request for Quotation (RFQ)/ Invitation to Quote (ITQ)

**REQUEST FOR QUOTATION
World Bank (WB) Shopping**

Date: 18-Apr-24
Solicitation No.: RFQ-FMA6-20
PR No.: 2024-04-484

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Procurement Unit, 2nd Floor, BFAR Regional Office III, Maimpis, City of San Fernando, Pampanga or email at bfar3bacgitnangluzon@gmail.com on or before Friday, April 26, 2024 **at 9:00AM**. For clarifications, you may contact us at telephone no. (045) 455-0878.

Very truly yours,

RALPHRANDT T. ATABAY
Head, BAC Secretariat

PhilGEPS Posted

Date: _____

Terms and Conditions:

- Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required;
- Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form;
- Quotations may be submitted through any of the following:
 - Through sealed envelope (hand-carry)
 - Through email: bfar3bacgitnangluzon@gmail.com

With the following details:

TO: BFAR 3 BIDS AND AWARDS COMMITTEE (FISHCORE)
Project Name & Solicitation Number
Company Name and Deadline of Bid

4. Award shall be made on per: Item Basis Total Quoted Price Lot Basis

- Price Quotation(s) submitted shall be valid for a period of **THIRTY (30)** calendar days reckoned from the deadline for submission of quotations;
- Terms of Delivery: May 2-3, 2024
- Place of Delivery: San Fernando City, La Union
- Terms of Payment: at least Thirty (30) days upon completion of the contract
- Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail;
- Quoted prices must be inclusive of taxes, and other charges or fees;
- Mandatory Requirements:
 - Business/Mayor's Permit
 - BIR Certificate of Registration
 - PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
 - Notarized Affidavit of Undertaking (for EPC's above P50,000)
 - Income/Business Tax Return (for EPC's above P500,000)
- Failure to attach mandatory requirements shall result to automatic disqualification of proposal
- In case of tied bids meeting minimum specifications, a toss coin at BFAR 3 Procurement Unit shall determine the winning supplier;
- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- Payments will be made through direct credits to the bank accounts of the payee.

Registered Name of Company: _____

Name of Authorized Representative: _____

Authorized Canvasser

Tax Identification No.: _____

Philgeps Registration Number: _____

Company Address: _____

Contact No.: _____

Email Address: _____

Bank details (Account Number, Name & Branch): _____




ANNEX A

Item/ Lot	Qty	Unit	Purchaser's Specifications	Estimated Project Cost	Bidder's Specifications <i>(Specify Brand and model for Goods and IT Unit Cost)</i>	Unit Cost	Total Cost
	1	Lot	Meals and Accommodation	250,000.00			
			-Available for May 3, 2024 within San Fernando City, Bauang or San Juan, La Union				
			-Provision of hall adequate to comfortably accommodate atleast 230 participants				
			-Provision of projector and LCD screen, sound system with atleast 5 microphones and attending technicians, with ample electrical outlets, simple stage decoration, backdrop and internet connection				
			-Accommodation of ten (10) rooms for one (1) night with breakfast and dinner for May 2, 2024, and use of other amenities of facility				
			-Provision of one (1) meal and AM/PM Snacks for 230 participants, with flowing coffee, tea or chocolate drinks and drinking water with cups				
			-Adequate parking space for events guests and participants with security				
			-Price inclusive of tax				
			Snack:				
			Delightful snack, serve plated				
			Cold drink, either juice or tea				
			Meals:				
			pork and chicken or beef				
			seafood and vegetables				
			rice				
			managed buffet				

OFFICE: FISHCORE

PURPOSE: For official use in the conduct of FishCore Roadshow for FMA 6 Region 1

IMPORTANT: The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order/Job Order.


GERALDINE M. SAYCO
 Head, BAC Secretariat

Name and signature of authorized representative: _____
 Date accomplished: _____
 Registered Name of Company: _____