



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES R3**  
**FISHERIES COASTAL RESILIENCY (FishCoRe) Project**  
**FISHERIES MANAGEMENT AREA 6**  
 bfar3bacgitnangluzon@gmail.com  
 (045) 455-0878



**Request for Quotation (RFQ)/ Invitation to Quote (ITQ)**

**REQUEST FOR QUOTATION  
 World Bank (WB) Shopping**

**Date:** 8-Apr-24  
**Solicitation No.:** RFQ-FMA6-18  
**PR No.:** 2024-04-429

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Procurement Unit, 2nd Floor, BFAR Regional Office III, Maimpis, City of San Fernando, Pampanga or email at bfar3bacgitnangluzon@gmail.com on or before Tuesday, April 16, 2024 **at 2:00PM**. For clarifications, you may contact us at telephone no. (045) 455-0878.

Very truly yours,

**RALPH RANDT T. ATABAY**  
 Head, BAC Secretariat

**PhilGEPS Posted**

Date: \_\_\_\_\_

**Terms and Conditions:**

1. Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required;
2. Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form;
3. Quotations may be submitted through any of the following:
  - A. Through sealed envelope (hand-carry)
  - B. Through email: bfar3bacgitnangluzon@gmail.com

With the following details:

**TO: BFAR 3 BIDS AND AWARDS COMMITTEE (FISHCORE)**  
 Project Name & Solicitation Number  
 Company Name and Deadline of Bid

4. Award shall be made on per:  *Item Basis*  *Total Quoted Price*  *Lot Basis*
5. Price Quotation(s) submitted shall be valid for a period of **THIRTY (30)** calendar days reckoned from the deadline for submission of quotations;
6. Terms of Delivery: 2 nights (based on scheduled event) upon acceptance of Notice to Proceed
7. Place of Delivery: Iba, Zambales
8. Terms of Payment: at least Thirty (30) days upon completion of the contract
9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.
10. In case of discrepancy between unit cost and total cost, unit cost shall prevail;
11. Quoted prices must be inclusive of taxes, and other charges or fees;
12. Mandatory Requirements:
  - a) Business/Mayor's Permit
  - b) BIR Certificate of Registration
  - c) PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.
  - d) Notarized Affidavit of Undertaking (for EPC's above P50,000)
  - e) Income/Business Tax Return (for EPC's above P500,000)
13. Failure to attach mandatory requirements shall result to **automatic disqualification of proposal**
14. In case of tied bids meeting minimum specifications, a toss coin at BFAR 3 Procurement Unit shall determine the winning supplier;
15. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
16. Payments will be made through direct credits to the bank accounts of the payee.

**Registered Name of Company:** \_\_\_\_\_  
**Name of Authorized Representative:** \_\_\_\_\_  
**Tax Identification No.:** \_\_\_\_\_  
**Philgeps Registration Number:** \_\_\_\_\_  
**Company Address:** \_\_\_\_\_  
**Contact No.:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Bank details (Account Number, Name & Branch):** \_\_\_\_\_

**Authorized Canvasser**


ANNEX A

Item/ Lot	Qty	Unit	Purchaser's Specifications	Estimated Project Cost	Bidder's Specifications <i>(Specify Brand and model for Goods and IT Unit Cost)</i>	Unit Cost	Total Cost
	40	pax	<b>Meals and accommodation (Dinner and Breakfast)</b>				
			Date: April 22-23, 2024 (2 nights)				
			<b>Inclusions:</b>				
			-accommodation (twin sharing to triple sharing)				
			-Dinner- buffet, packed if requested				
			-Breakfast-buffet, packed if requested				
			-availability of small function room				
			-internet connection				
			-parking				
			<b>TOTAL</b>	<b>160,000.00</b>			

OFFICE: FISHCORE PROJECT

PURPOSE: For official use in the conduct of World Bank Visit for FishCore Project FMA 6 Region 3

**IMPORTANT:** The Supplier /Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order/Job Order.

  
GERALDINE M. SAYCO  
Head, BAC Secretariat

Name and signature of authorized representative: \_\_\_\_\_

Date accomplished: \_\_\_\_\_

Registered Name of Company: \_\_\_\_\_